

Minutes

**Monroe Downtown Development Authority
Rescheduled Regular Meeting
Wednesday, September 1, 2021
Council Chambers, Monroe City Hall**

Chairperson Tony Trujillo called the meeting to order at 8:30 a.m.

1. Roll Call

Present: Mayor Robert Clark, Mary Hastings, Deb Staelgraeve, William Slicker, Anthony Trujillo

Absent: Tiffany Harper, Scott Kegerreis, Mackenzie Swanson

Staff: Annette Knowles, Downtown/Economic Development Coordinator

2. Vision Statement – Read by Mayor Clark

3. Additions/Deletions to the Meeting Agenda – None

4. Public Comments – None

5. Consent Agenda

A. Approval of Agenda

B. Approval of Minutes

❖ Wednesday, July 21, 2021 Regular Meeting

C. Financial Reports:

❖ July, DDA Revenue and Expenditure Report FY 2021-2022

❖ July, DDA Itemized Expenditure Report FY 2021-2022

❖ June, DDA Final Revenue and Expenditure Report FY 2020-2021

❖ June, DDA Final Itemized Expenditure Report FY 2020-2021

Motion by Staelgraeve, seconded by Hastings to approve items on the Consent Agenda. ***Motion carried, all ayes.***

6. New Business – None

7. Other Business

A. Replacement of Site Furnishings

A discussion was held pertaining to site furnishings based on the introduction at the July meeting. Board members prefer to purchase all site furnishings in a single purchase rather than spreading out over a number of years. If the approach is

approved, official quotes will be obtained from suppliers and placed on the agenda for the next regular meeting on September 15, 2021.

Motion by Clark, seconded by Staelgraeve approve the plan to replace all site furnishings (benches, bike racks, planters, trash cans) in a single purchase with the intended installation in 2022. ***Motion carried, all ayes.***

B. Work Plan Updates

The construction drawings for the west riverwalk connector are complete. Plans are pending for the east riverwalk connector. The project is likely to be split into two contracts, one for lighting/electrical (both connectors) and one for landscaping (one connector). Also, the Mayor and Knowles participated in a virtual meeting with representatives from DTE Energy regarding grants for EV charging stations.

8. Board Member Comments/Administrative Comments

Mayor Clark inquired about the status of the former You and I Bar. Some supplies have been delivered but the applicant at last communication was waiting on permits. Mayor Clark is considering new board members and would like to bring the membership back to nine with those who add value on the development side. City management may bring some partnership opportunities to the board, pending. Lastly, congratulations are in order for member Harper on the addition of twins to her family.

9. Adjournment

Motion to adjourn by Staelgraeve, seconded by Hastings at 9:05 a.m. ***Motion carried, all ayes.***